

ARTICLE I NAME

Section 1. The official name of this organization shall be Arizona DECA.

ARTICLE II PURPOSE AND MISSION

Section 1. Arizona DECA prepares emerging leaders and entrepreneurs in high schools and colleges throughout Arizona for careers in marketing, finance, hospitality, and management.

Section 2. Arizona DECA integrates into classroom instruction, applies learning, connects to business, and promotes competition. Arizona DECA prepares the next generation to be academically prepared, community oriented, professionally responsible, experienced leaders. Arizona DECA values competence, innovation, integrity, and teamwork.

ARTICLE III ORGANIZATION

Section 1. Arizona DECA shall be composed of two divisions, the Collegiate and High School Divisions, and one affiliate, the Arizona Marketing Education Association. Each division shall be composed of chapters located within the state of Arizona.

ARTICLE IV MEMBERSHIP

Section 1. Each chapter shall be composed of student, advisor, alumni, and professional members.

Section 2. The Arizona Marketing Education Association may partner with and provide professional development to the advisor members of both divisions. The extent of such partnerships shall be determined by the Executive Director.

ARTICLE V CHARTER

Section 1. The Arizona Department of Education holds the charter for DECA and Collegiate DECA within the state of Arizona. The charter holder is the ultimate legal authority for Arizona DECA, and supersedes the authority of this Constitution, the Collegiate Division Bylaws, and the High School Division Bylaws.

Section 2. The Executive Director of Arizona DECA shall be appointed by and serve at the pleasure of the charter holder, who shall also determine the duties of the Executive Director. In this role, the Executive Director may act on behalf and hold the authority of the charter holder.

Section 3. Should a vacancy in the position of Executive Director occur, the Board of Directors may designate an Interim Executive Director until the charter holder appoints a successor.

ARTICLE VI GOVERNANCE

Section 1. Each division shall include an advisory council to provide advice and recommendations specific to the direction and operation of their unique division.

Section 2. The Board of Directors shall be responsible for representing all the various stakeholders of the organization, ensuring collaboration and inclusion between them, and providing the Executive Director advice and recommendations on the direction and operation of the organization.

Section 3. The Executive Director shall serve as President of the Board of Directors and shall designate a Secretary of the Board of Directors. The Board of Directors shall further consist of:

- The Collegiate Division Chartered Association Advisor
- The High School Division Chartered Association Advisor
- The Chair of the Collegiate Advisory Council
- The Chair of the High School Advisory Council
- The Collegiate Division State President
- The High School Division State President
- The High School Division District Representatives
- The President of the Arizona Marketing Education Association
- 1-4 Business Representatives
- An Arizona Department of Education Representative

Section 4. It shall be the duty of the Secretary of the Board of Directors to manage and document the records of the Board of Directors.

Section 5. The Board of Directors shall meet in September, January, and May of each fiscal year. Each meeting shall include a report from each stakeholder group on their direction, finances, and operations.

Section 6. Members of the Board of Directors may temporarily or permanently designate a proxy to vote in their place, for a period not extending past the end of the current fiscal year.

ARTICLE VII BRAND GUIDELINES

Section 1. Use of Arizona DECA and DECA Inc. logos, names, themes, and other copyrighted, trademarked, or intellectual property must be used with the approval of the Executive Director and must follow the branding guidelines established by Arizona DECA and DECA Inc.

ARTICLE VIII FINANCES

Section 1. The fiscal year of Arizona DECA shall be from July 1 through June 30. Upon completion of the fiscal year, both divisions must report their finances to the Executive Director, who shall appoint a public auditor or other external entity to review them.

ARTICLE IX MEETINGS

Section 1. Each year, each division shall hold an Association Career Development Conference which shall serve as the official annual meetings of Arizona DECA. The Executive Director shall be empowered to call special meetings as may be deemed necessary.

ARTICLE X VOTING DELEGATES

Section 1. Each division shall exercise their Arizona DECA voting privileges through voting delegates as approved by each chapter. Each chapter shall be allowed a specific amount of voting delegates based on their total membership as of the end of the previous fiscal year. Each chapter shall receive two voting delegates. For every 50 members a chapter has, one additional voting delegate will be allocated. No chapter may have more than six voting delegates. Each voting delegate shall receive one vote.

ARTICLE XI AMENDMENTS

Section 1. To amend this Constitution, the proposed amendment must be presented in writing to the Board of Directors at least 60 days prior to the earlier Association Career Development Conference of either division. Upon a majority vote of approval by the Board of Directors, the proposed amendment must be presented in writing to the chapters at least 30 days prior to the earlier Association Career Development Conference of either division. This Constitution may then be amended by a combined majority vote of approval by the voting delegates present at the Association Career Development Conference of both divisions.

ARTICLE XII RULES, REGULATIONS, AND BYLAWS

Section 1. Such rules, regulations, and bylaws as are deemed necessary in the proper conduct of each division of this organization shall be adopted by each division. No rules, regulations, or bylaws shall be adopted which are contrary to this Constitution.

ARTICLE I NAME

Section 1. The official name of this division shall be the Collegiate Division of Arizona DECA, but may do business as the Chartered Association of Arizona Collegiate DECA (or simply Arizona Collegiate DECA).

ARTICLE II ORGANIZATION

Section 1. Each Arizona postsecondary education institution shall be entitled to one chapter in the Collegiate Division of Arizona DECA. Organization within the individual institution shall be determined by that institution. Chapters must be in compliance with the Constitution and Collegiate Division Bylaws of Arizona DECA and the Constitution and Collegiate Division Bylaws of DECA Inc. Chapters must pay fees as established by the Chartered Association Advisor. The Chartered Association Advisor retains ultimate discretion for the formation or dissolution of Arizona Collegiate DECA chapters.

ARTICLE III MEMBERSHIP

Section 1. Active members of the Collegiate Division of Arizona DECA shall be students who are enrolled in or have completed a postsecondary education program of the state of Arizona during the current fiscal year. Students who are enrolled at an institution without a chapter may become an at-large member. An active member will be eligible to hold chapter, chartered association, or international office; participate in chapter, chartered association, regional, or international activities and competitions; serve as a voting delegate; and represent their chapter in chartered association and international DECA affairs.

Section 2. A chapter that has active student members shall be entitled to grant membership to chapter advisors, alumni, and professionals, who shall also be active members of the Collegiate Division of Arizona DECA.

ARTICLE IV CHARTERED ASSOCIATION ADVISOR

Section 1. The powers not delegated elsewhere by the Constitution and Collegiate Division Bylaws of Arizona DECA are reserved to the Collegiate Division Chartered Association Advisor. The Chartered Association Advisor is additionally charged with the overall management of the Collegiate Division of Arizona DECA and should meet the expectations of the role as outlined by DECA Inc.

Section 2. The Chartered Association Advisor shall be appointed by the Arizona DECA Executive Director with the advice and consent of the Collegiate Advisory Council. The Chartered Association Advisor shall be known as the State Advisor and may bear the title of Collegiate Division Director.

Section 3. The term of office of the Chartered Association Advisor shall be two years. The Executive Director may choose to extend the term of office by one-year intervals. The outgoing Chartered Association Advisor is expected to serve an additional year in an advisory capacity to the incoming Chartered Association Advisor.

Section 4. The Chartered Association Advisor has the power to create contract, staff, or volunteer positions to assist them in their duties of managing the Collegiate Division of Arizona DECA. Appointment to the DECA Inc. Representative seats allocated by DECA Inc. shall be at the discretion of the Chartered Association Advisor.

ARTICLE V COLLEGIATE ADVISORY COUNCIL

Section 1. The Collegiate Advisory Council shall be responsible for providing the Chartered Association Advisor advice and recommendations on the direction and operation of the Collegiate Division of Arizona DECA.

Section 2. The Chartered Association Advisor shall serve as Chair of the Collegiate Advisory Council and shall designate a Secretary of the Collegiate Advisory Council. The Collegiate Advisory Council shall further consist of the chapter advisors of the Collegiate Division of Arizona DECA, the Collegiate Division State President, and the Executive Director. The Chartered Association Advisor may add or remove additional members.

Section 3. It shall be the duty of the Secretary of the Collegiate Advisory Council to manage and document the records of the Collegiate Advisory Council and Collegiate Division of Arizona DECA, as well as to provide logistical and administrative support to the Chartered Association Advisor to assist in their duties.

Section 4. Only chapter advisors shall be entitled to vote, and must submit only one vote per chapter. Chapter advisors may temporarily or permanently designate a proxy to vote in their place, for a period not extending past the end of the current fiscal year.

ARTICLE VI CHARTERED ASSOCIATION OFFICERS

Section 1. The Chartered Association Officers of the Collegiate Division of Arizona DECA shall consist of a State President and, if appointed, State Representatives. Chartered Association Officers shall be individually known as State Officers and collectively known as the State Officer Team. The State Officer Team shall develop and implement an annual Program of Leadership. All Chartered Association Officers shall be appointed at the discretion of the Chartered Association Advisor.

Section 2. It shall be the duty of Chartered Association Officers to represent the student members of the Collegiate Division of Arizona DECA and assist in overall chartered association management functions. Additional duties of the Chartered Association Officers shall be determined by the Chartered Association Advisor. Should any Chartered Association Officer be unable to execute their duties or complete their term of office, the Chartered Association Advisor may choose to designate a replacement.

Section 3. The Chartered Association Advisor may appoint State Representatives at their discretion to serve on the State Officer Team. The duties and title of each State Representative shall be determined by the Chartered Association Advisor.

ARTICLE VII AMENDMENTS

Section 1. To amend these bylaws, the proposed amendment must be presented in writing to the Collegiate Advisory Council at least 60 days prior to the Association Career Development Conference. Upon a majority vote of approval by the Collegiate Advisory Council, the proposed amendment must be presented in writing to the chapters at least 30 days prior to the Association Career Development Conference. These bylaws may then be amended by a majority vote of approval by the voting delegates of the Collegiate Division of Arizona DECA present at the Association Career Development Conference.

ARTICLE I NAME

Section 1. The official name of this division shall be the High School Division of Arizona DECA, but may do business as the Chartered Association of Arizona DECA (or simply Arizona DECA).

ARTICLE II ORGANIZATION

Section 1. Each Arizona high school participating in a marketing, finance, hospitality, management, or entrepreneurship program shall be entitled to one chapter in the High School Division of Arizona DECA. Organization within the individual school shall be determined by that school. Chapters must be in compliance with the Constitution and High School Division Bylaws of Arizona DECA and the Constitution and High School Division Bylaws of DECA Inc. Chapters must pay fees as established by the Chartered Association Advisor. The Chartered Association Advisor retains ultimate discretion for the formation or dissolution of Arizona DECA chapters, and may grant a school a chapter if they feel the program meets certain education standards.

Section 2. The High School Division of Arizona DECA shall be divided into districts for organizational purposes. The Chartered Association Advisor shall be responsible for assisting each district in planning and executing each District Conference. The Chartered Association Advisor retains ultimate discretion for all competition-related decisions.

ARTICLE III MEMBERSHIP

Section 1. Active members of the High School Division of Arizona DECA shall be students who are enrolled in or have completed a high school program of marketing, finance, hospitality, management, or entrepreneurship of the state of Arizona during the current fiscal year. Exceptions may be granted by the chapter's advisor for students who are ineligible to enroll in a program due to specific school regulations. An active member will be eligible to hold chapter, chartered association, or international office; participate in chapter, district, chartered association, regional, or international activities and competitions; serve as a voting delegate; and represent their chapter in district, chartered association, regional, and international DECA affairs.

Section 2. A chapter that has active student members shall be entitled to grant membership to chapter advisors, alumni, and professionals, who shall also be active members of the High School Division of Arizona DECA.

ARTICLE IV CHARTERED ASSOCIATION ADVISOR

Section 1. The powers not delegated elsewhere by the Constitution and High School Division Bylaws of Arizona DECA are reserved to the High School Division Chartered Association Advisor. The Chartered Association Advisor is additionally charged with the overall management of the High School Division of Arizona DECA and should meet the expectations of the role as outlined by DECA Inc.

Section 2. The Arizona DECA Executive Director shall serve as the Chartered Association Advisor or shall appoint a Chartered Association Advisor to serve in their place. The Chartered Association Advisor shall be known as the State Advisor and may bear the title of High School Division Director.

Section 3. The Chartered Association Advisor has the power to create contract, staff, or volunteer positions to assist in their duties of managing the High School Division of Arizona DECA. Appointment to the DECA Inc. Representative seats allocated by DECA Inc. shall be at the discretion of the Chartered Association Advisor.

ARTICLE V HIGH SCHOOL ADVISORY COUNCIL

Section 1. The High School Advisory Council shall be responsible for providing the Chartered Association Advisor advice and recommendations on the direction and operation of the High School Division of Arizona DECA.

Section 2. The Chair of the High School Advisory Council shall be appointed by the Chartered Association Advisor with the advice and consent of the High School Advisory Council. The Chartered Association Advisor shall also designate a Secretary and Treasurer of the High School Advisory Council. The High School Advisory Council shall further consist of District Representatives, the High School Division State President, the Arizona Marketing Education Association President, an Arizona Department of Education representative, and the Executive Director. The Chartered Association Advisor may add or remove additional members.

Section 3. It shall be the duty of the Secretary of the High School Advisory Council to manage and document the records of the High School Advisory Council and High School Division of Arizona DECA, as well as to provide logistical and administrative support to the Chartered Association Advisor to assist in their duties.

Section 4. It shall be the duty of the Treasurer of the High School Advisory Council to manage and document the financial records of the High School Advisory Council and High School Division of Arizona DECA, as well as to provide financial advice and guidance to the Chartered Association Advisor to assist in their duties.

Section 5. District Representatives shall be elected from among and by the chapter advisors in each district. The term of office shall be two years and can be renewed indefinitely. District Representatives in even-numbered districts will be elected in even-numbered years, and District Representatives in odd-numbered districts will be elected in odd-numbered years. District Representatives may also serve concurrently as Chair, Secretary, or Treasurer of the High School Advisory Council.

Section 6. It shall be the duty of District Representatives to represent the chapter advisors in their district and serve as a communication liaison between them and the Chartered Association Advisor. To accomplish this, District Representatives are expected to gather consensus from their constituent chapter advisors on relevant issues between each meeting of the High School Advisory Council.

Section 7. The High School Advisory Council shall meet a minimum of four times per year, but preferably in July, September, November, January, March, and May of each fiscal year.

Section 8. High School Advisory Council members may temporarily or permanently designate a proxy to vote in their place, for a period not extending past the end of the current fiscal year.

ARTICLE VI CHARTERED ASSOCIATION OFFICERS

Section 1. The Chartered Association Officers of the High School Division of Arizona DECA shall consist of a State President, State Vice President, State Secretary, and State Representatives. Chartered Association Officers shall be individually known as State Officers and collectively known as the State Officer Team. The State Officer Team shall develop and implement an annual Program of Leadership. All Chartered Association Officers shall be elected as State Representatives by a majority vote of approval by the voting delegates of the High School Division of Arizona DECA present at the Association Career Development Conference. The positions of State President, State Vice President, and State Secretary will be elected from and by the newly-elected State Representatives.

Section 2. It shall be the duty of Chartered Association Officers to represent the student members of the High School Division of Arizona DECA and assist in overall chartered association management functions. Additional duties of the Chartered Association Officers shall be determined by the Chartered Association Advisor. Should any Chartered Association Officer be unable to execute their duties or complete their term of office, the Chartered Association Advisor may choose to designate a replacement.

ARTICLE VII AMENDMENTS

Section 1. To amend these bylaws, the proposed amendment must be presented in writing to the High School Advisory Council at least 60 days prior to the Association Career Development Conference. Upon a majority vote of approval by the High School Advisory Council, the proposed amendment must be presented in writing to the chapters at least 30 days prior to the Association Career Development Conference. These bylaws may then be amended by a majority vote of approval by the voting delegates of the High School Division of Arizona DECA present at the Association Career Development Conference.